

## Region Director

### Responsibilities:

1. Contact Chapter Presidents before/after each Board meeting.
2. Attend Region Directors' meetings, (1) assume the responsibility for the agenda/minutes at the Region Directors' meetings on a rotating basis, and (2) give an oral presentation of Region Directors' meeting to the full Board before the close of the Board meeting, emailing a written report to all Board members within two (2) weeks of the Board meeting.
3. Provide leadership/support to chapters in starting new chapters, increasing membership, setting goals, solving problems, closing chapters, attending events, and requesting copies of chapter newsletters and flyers.
4. Share information with other Region Directors, prepare a summary report for Region Directors' meetings, contribute to Newsletter committee, participate in the selection of grant recipients, serve on workgroups or committees as necessary, and provide trainings to members in your Region.
5. Follow-up with expired members and unaffiliated members, by sending letters and emails.
6. Hold a Region Event or a CARS+ training at least once a year and plan a Region Gathering at the CARS+ annual convention.
7. Within your Region, keep ongoing dialogue with universities, SELPAs, BTSA coordinators, Special Education training programs, and education organizations and conferences.