

Legislative Director

Responsibilities:

1. Consult with the President and CARS+ Consultant on a regular basis and/or as necessary.
2. Coordinate the activities of the Legislative Committee. Maintain a watch on all legislative actions, recommend official policies and positions for CARS+, plan strategies for lobbying efforts, and develop liaisons with individuals and organizations who share our interest in influencing legislation.
3. Advise and provide current information on legislative issues to the President and Board with written reports to be included in the Board packet for the consent agenda.
4. Write the Legislative Update for the Newsletter.
5. Assist the President in drafting and mailing the legislative correspondence warranting the President's signature.
6. Recruit and train members of the Legislative Committee.
7. Conduct and hold Legislative Committee meetings via telephone conferencing.
8. Serve from November 1 to October 31 (the Legislative year).
9. Receive training from the outgoing Legislative Director.