



Assistant Professor- Special Education

Founded more than 60 years ago, Pacific Oaks College has remained dedicated to the fundamental principles of inclusion, social justice, and the valuing of every human being. Pacific Oaks has a long history of serving non-traditional and adult students; and has become known and recognized for its progressive approach to teaching and learning—valuing real-world experiences in addition to academic achievements.

Pacific Oaks has been proudly accredited by the Western Association of Schools and Colleges (WASC) since 1959.

We are currently searching for an Assistant Professor- Special Education to join our team!

The Assistant Professor- Education Special Education is a full-time Faculty position. The incumbent must have a current clear credential in special education (mild/moderate strongly preferred). The Assistant Professor is responsible for the coordination, planning, preparation, presentation, and evaluation of classroom instruction and related activities. At a minimum, the related activities include instruction, instructional counseling, academic advising, serving on various committees, participating in local, state, regional, and national professional activities and organizations.

The faculty member reports directly to the Associate Dean, School of Education.

ESSENTIAL FUNCTIONS

- Teach graduate level and undergraduate courses in Special Education and other Education subjects on campus, online, on site, and/or in a hybrid delivery format, as scheduled; and in compliance with curricular and course requirements as established by faculty of the School;
- Incorporate best practices in teaching and learning to maximize the learning opportunities for each student;
- Maintain communication with students on course and evaluation requirements including prompt feedback on performance;
- Assess students in achievement of learning outcomes and report grades as required;
- Submit student evaluation documentation, and other documentation when appropriate;
- Conduct class evaluations and complete other college evaluations in accordance with college policy;
- Submit appropriate course paperwork as required, including syllabi
- Advise and mentor candidates of diverse cultures and backgrounds and post and maintain office hours for student consultations
- Coordinate field experiences and supervision of practicum candidates and student teachers.
- Participate in curriculum and instructional development;
- Participate in ongoing course and program assessment and continuous improvement, including program review in compliance with WASC requirements
- Recommend up to date textbooks and other instructional materials including classroom and research resources to School Director;
- Attend regularly scheduled school and college meetings and symposia;
- Maintain contacts with schools, community colleges and other professional institutions in the community;



Assistant Professor- Special Education

- Maintain a research and scholarship agenda;
- Maintain expertise and relevance in special education;
- Maintain knowledge of current state and national professional requirements in Special Education;
- Participate in service activities within the College and School;
- Establish and maintain effective relationships with faculty, administrators, and staff in academic affairs.

QUALIFICATIONS

- An earned doctorate in Education with an emphasis on special education or related field from an accredited university;
- Appropriate k-12 teaching credential preferred
- Appropriate education teaching credential required (mild/moderate strongly preferred);
- A minimum of 5 years' experience in the field of special education with demonstrated teacher and /or administrator of special education;
- A minimum of 3 years' of successful teaching experience of special education courses at a California college or university.
- A minimum of 2 years' experience in course and program assessment;
- Appropriate credentials to supervise interns and student teachers;
- A minimum of 1 year experience with CTC audits/ visits is highly preferred.
- Record of service to previous institution(s), the profession, and the community.
- Demonstrated ability to work collaboratively as part of a professional team.
- Excellent communication and interpersonal skills;
- Commitment to the principles of progressive, social-justice and culture-centered education
- Maintain proficiency in and make use of available college online resources (eCollege or Canvas, home page, office hour posting, syllabi posting, grade book, Instructional Policy Manual, etc.) to improve student learning and instructional effectiveness

Pacific Oaks College offers a generous compensation and benefits package, as well as the opportunity to work for a leader in the field of diversity and social justice. Some of our key benefits include: generous paid time-off, medical and dental coverage, company-paid life and disability insurance, 403b with employer contribution, multiple flexible spending accounts (FSA), and tuition discounts.

Pacific Oaks College is an affiliate of TCS Education System. To apply for this position or others, visit our Careers' Page at: www.pacificoaks.edu

Pacific Oaks offers equal employment opportunities to all persons without regard to race, color, ethnicity, religion, sex, sexual orientation, national origin, age, marital status, physical or mental disability, parental status, housing status, source of income or military status, in accordance with applicable federal, state and local EEO laws.